

Privacy Policy

Respect for privacy is a fundamental value for MCL-Technologies. In an increasingly digital environment, MCL-Technologies collects and processes certain personal data so that we can deliver the services you expect from us. We are committed to processing and protecting your personal information in strict accordance with the national laws, and the European General Data Protection Regulation 2016/679 of 27 April 2016 (the “GDPR”).

We urge you to carefully read this privacy notice (the “Privacy Notice”). In this document, MCL-Technologies explains its privacy and personal data protection policy in order to respect the privacy of users of our website and to continue to earn your trust.

This Privacy Notice is written in the form of questions and answers.

1 Who will process your personal data?

The 'data controller' of your personal data is the following legal entity:

MCL-TECHNOLOGIES

registered with the Crossroad Bank of Enterprises under n° 2.087.817.310

NYSDAM Building

avenue Reine Astrid 92

1310 La Hulpe- Belgium

V.A.T. number: BE0425.609.373

2 What is meant by personal data?

By personal data one understands any specific information about an individual who can be identified. This may be the name, the physical or email address, the phone number, organization or function, the information we receive through our website or through our various communication channels.

3 For what purpose and on what legal basis are your personal data collected and processed?

The purposes of the processing of your personal data are the following:

- Use of MCL-Technologies Websites, including the Community and Support portal.
Your personal data may be processed by MCL-Technologies in order for us to deliver you the best experience, respond to a question, a request, such as a request for information about our products, services or vacancies ..., to register for an event or training, to receive an article or other publication of MCL-Technologies, etc... The personal data we process is your name, title, address, telephone number, email address, organization, function and a description of the enquiry you are sending to MCL-Technologies.
If you are merely a website visitor, we do not collect any personal information about you, except to a limited extent through the use of cookies, as described in our cookie policy.
- Processing of data by MCL-Technologies for direct marketing purposes
If you are a customer of MCL-Technologies, or if there is a relevant and appropriate

relationship between you and MCL-Technologies, such as in case you are identified as a commercial prospect, we can, unless you object, use your personal data, based on our legitimate interest, to contact you for direct marketing purposes to inform you about our products and services. We try our utmost to keep the information relevant for each data subject.

If you are not a customer of MCL-Technologies, or identified as MCL-Technologies commercial prospect, your personal data will not be used for commercial purposes unless you consent by checking the option "Send me news and updates". In any case, you may withdraw your consent at any time.

- Execution or preparation of a contract
MCL-Technologies may process your personal data without your explicit consent when this is necessary for the performance of a contract to which you are a party or in order to take steps preparing this type of contract (such as providing you with a price quotation).

4 What categories of personal data will be processed?

In order to achieve the above-mentioned purposes, the processing of personal data may include the following:

- general identification data (title, name, address,...);
- personal data (phone number, email address, organization, function, description of the enquiry that you are addressing to MCL-Technologies).

MCL-Technologies does not intentionally collect any particular category of sensitive personal data via our website. Sensitive personal information include: information revealing racial or ethnic origin; political views; religious or philosophical beliefs; union membership; the processing of genetic or biometric data in order to uniquely identify an individual; health information; information about sexual life or sexual orientation of an individual; and in some cases, social security numbers or specific financial information.

The MCL-Technologies websites are not intended for use by children. We understand the importance of protecting information from children, particularly in a digital environment, and we do not knowingly collect or process information about children.

5 Who will have access to your personal data?

The marketing and sales teams of MCL-Technologies, but also other people at MCL-Technologies, based on a strict 'need-to-know' basis, have access to your personal data for the purposes of achieving the purposes aforementioned.

The administrative and/or technical staff who ensure the smooth running and operational support of our marketing tools and website may also have access to these data in virtue of the roles they are assigned in our company. All our staff are subject to confidentiality clauses.

6 To whom your personal data may be transferred?

MCL-Technologies will not share, sell, transfer or distribute in any other way your personal

information unless required by law or if you expressly authorize it.

However, your personal data can be made available, if necessary, to our IT service providers that may be sometimes outside the European Union. These providers are subject to appropriate safeguards in order to comply with GDPR. The service providers of MCL-Technologies, and the specialist service providers they have selected, must respect the confidential nature of your data and can only use the data as instructed by MCL-Technologies.

7 Is MCL-Technologies using automated decision-making processes?

The automated decisions are defined as decisions on individuals which are taken only on the basis of an automated processing of data, and which produce legal effects on the individuals or affect them in a significant way. MCL-Technologies does not take automated decisions as described above.

8 How long will your personal data be stored?

We store your personal data only for the time necessary for the purposes described above.

If you are a customer, we will keep your records for the duration of the contract between you (or the company/organization on behalf of which you are acting to) and MCL-Technologies. If the contract is terminated, we will keep your records in our database for as long as legally required. You may request us to remove your data earlier. In that case, we will remove all data we have except the data we legally have to keep.

If you are not a customer, we have to make decisions based on the information we receive from you. For instance, we will remove your records whenever we find out that the information provided is no longer accurate and we are not able to rectify it (e.g. when we receive a “delivery failure” message on an e-mail). We will also remove your records from the time you request us to do so. As a matter of principle, your personal data will be automatically removed if we never hear anything from you or do not track any activity (website visits, clicks on e-mailings, personal contacts with our sales teams, etc) during a period of 5 years.

If you are a job applicant, we will keep your resume and personal data in our system during a period of 2 years after submission. You may request us to remove your data earlier.

9 How is the security of your personal data ensured?

MCL-Technologies has implemented technical and organizational measures to protect your personal data against destruction, loss, alteration, access or unauthorized processing.

MCL-Technologies also commits to limit the access to your personal data to those situations where the access is strictly necessary. Employees having access to such data have been informed of their obligations in terms of data protection. These security measures are regularly reviewed and adapted to ensure an adequate level of protection.

We may also anonymize or pseudonymize to remove any identifying attributes, or aggregate personal information with a sufficiently large number of other information such that it cannot reasonably be linked to you. We may use this anonymized or pseudonymized data for both internal or public analyses or reporting, such as statistical purposes, but will not identify you in the anonymized or pseudonymized data without your consent.

10 What are your rights with regards to the processing of personal data by MCL-Technologies, and who can you contact?

You can, at any time, contact MCL-Technologies for managing your personal data that you have provided via our websites. You also have the right to contact at any time MCL-Technologies for the following requests:

- Access, rectification or deletion of your personal data;
- Limitation of, or objection to, the processing or transfer of your personal data;
- Withdrawing your consent in what concerns the processing or transfer of your personal data based on consent (however, this will not affect the legality of earlier processing activities);
- Receiving your data for transmitting it to another controller ("right to portability");
- Introduction of a complaint to the supervisory authority, if you feel that MCL-Technologies has not acted in accordance with the legislation on data protection.

Your contact person at MCL-Technologies for any further information regarding these rights is the Data Protection Officer whom you can contact at the following address:

MCL-TECHNOLOGIES
Att.: Data Protection Officer
NYSDAM Building
avenue Reine Astrid 92
1310 La Hulpe- Belgium
t. +32 (0) 2 724 35 00
sales-admin@mcl-technologies.com

You will receive a response within 30 days.

11 Changes to our Privacy Notice

We reserve the right to change this Privacy Notice at any time, in order for us to comply with the requirements imposed by applicable privacy and data protection laws. Please visit this Privacy Notice each time prior to submitting your personal data to us.

TOTAL PAGES: 4